

**Meeting of the Garveston(e) Village Hall Committee held in the Hall on Friday
25.3.2022 at 10.30 am**

Present: Steve Smith (Chair), Andrew Blake, Margaret Jennings, Ruth Gooch, Jon Gooch

1 Apologies

None

2 Minutes of the previous meeting held on 25TH February 2022

Agreed

3 Matters Arising not elsewhere on the Agenda

Members handbook: carry over again

QEII Field: *Football posts and high netting have been delivered. The pitch has been marked and posts will be drilled in asap. Hire for practice is £5 per hour. Extra netting might be needed for safety/collection. Quote needed (Margaret) perhaps from Harrods in Lowestoft*

Roundabout: *Mats might be an issue, Margaret in dialogue with fitters as we have new mats in the shed*

Jubilee fair: *Beacon to be lit at 9.00 pm (MG) on 2nd June. A preparatory event with up to 8 stalls in hall 5 pm onwards at 10 per pitch, access at 4.30, plus outdoor games such as bowling for pig, burger van at 5. Bar (would need license – Margaret to talk with Michael)? Raffle for churchyard? Quiz on Friday (Michael G).*

Kitchen refurbishment: carry over again

Scuffs on hall floor: *looks better after work by Rachel; will she try to use buffer machine after a professional clean by Stulee*

License for car parking residents: *Andrew to send forms with marked maps.*

Bowls Club: *They are to rebuild their shed*

PAT testing: *done, and two new emergency lights installed*

Wall lights (in hall): *are they needed? It is agreed to remove them. Margaret to arrange; surrounds will need making good*

Water: *we are in credit, but need to produce a meter reading*

4 Financial Report

There is c.31,700K in the current account

Banking arrangements – mandates: *Our paperwork is done, but there is a 5 month arrears at Barclays for the changes to be implemented.*

5 Membership

6 Hire of Meeting Room: *School wants it for 3 days during the works as an extra classroom; can have main hall if weather is ok – preferential rate for hall at £6 an hour agreed*

7 Deposits for Children’s Parties *It was agreed to ask for £25 plus the usual AV deposit*

8 Renaming of the Hall: *Margaret to consult further with Liz Buckley. Event planned for 16th April. Dot gave Margaret a list of potential invitees’ names.*

6 Reports and Running items

Data protection certificate: *will go on board*

Fire certificate *is out of date*

New power supply for projector: *purchase agreed*

7 AOB

Bookings: *a Brownie sleepover would need a temporary event license, at a cost of 21, which they would pay.*

8 Date of next meeting

A members’ meeting is on 11th April 2022 at 7.30 pm. (TGI corporate trustee membership needs discussion).

A Directors’ meeting will follow the members’ meeting.