

Draft minutes of a meeting of the Garveston(e) Village Hall Committee held at 10.30 am on Friday 17.12.21

Present Jon and Ruth Gooch, Stephen Smith, Margaret Jennings (left early), Andrew Blake

1 Apologies: Dot Leeder

2 Minutes of previous meeting held on 12th November

Agreed

3 Matters Arising not elsewhere on the Agenda

Dealt with under item 6

4 Financial Report

There is about 30K in bank including 106 money (6K): potential spend 8k (roundabout and goal posts) plus installation. Any left will buy a picnic table.

We need a budgetary planning procedure, probably during next financial year.

Andrew to learn the Treasurer job after April.

An accounts software package may be too expensive.

5 Membership

Companies house has written to all new directors.

6 Reports and Running items

The New Year's Eve party has been cancelled

Scuffs on hall floor: outstanding

Safeguarding training: outstanding

Notice board: outstanding

Banking arrangements: outstanding

Review of local halls' prices and possible repricing of our hall: carried forward

Plumbing: after a walk round the site we still haven't found internal stopcock (!)

106 money: The rugby posts will be ordered as costs have been underwritten by Garvestone charity trust

The roundabout has been ordered

Dot to liaise with charity commission in order for us to be able to post accounts

Outside lights have gone up and car park signs are also up – timing needs checking

Car park: disabled area has been concreted, gravel will be spread on 20th

Car parking for residents remains an issue: Margaret to liaise

We can order another sign saying 'no parking beyond this point'

Bottle bank: no final decision on where to move it – it needs to be visible from the road; broken glass is a potential hazard

The heat pump has been serviced

Rob Fielding and Michael Garrod have replaced a toilet seat

Film night signs are up

Schools license: Dot to deal. School currently happy with access. New build for school will start after Easter holiday. We will meet with contractors to discuss potential disruption, and identify a named contact.

The pop-up Post Office is now twice a week

Village hall email: Wickes charge per email, address, £300 p.a. No cost would be a gmail account such as stephen.gvh@gmail; P H developments offer to host at 120 p.a. Any contact with business individuals should use a gvh gmail account.

Store: we need to drill out lock and replace on the 'empty' shed

Gardener has finished (has a job). M to get prices for a replacement

AV improvements: nothing has been fitted yet. We need a power supply, and a lockable cupboard with angled top (i.e. no drinks!) or similar to store it all. Possible budget £200. Jon will talk to Ed about this, and about wall lights

Fire safety in the meeting room is still under discussion; we need a risk assessment in liaison with the fire service. Fire extinguisher tests should be part of the assessment (DL to deal)

AGM minutes are on website

Another parish clerk is about to start, Sue, and is happy with current post box

New door numbers will be changed to [REDACTED]

Proposed Date of village hogroast – 30th April open at 3, roast at 4: Margaret is getting prices for service, and a singer. Proceeds to GVH or churchyard?? If the latter a hire fee is payable. Need clarification.

7 Date for next meeting: *Friday 11th February at 10.30 am*

Date for next general meeting: *7.30 on Monday 31st January, tbc*