

Garvestone Village Hall (New Build) Ltd

Meeting of Directors

Report of Meeting held Thursday 16 September 2021 4.30 pm at Garvestone Village Hall

Present: Directors: Margaret Jennings (MJ), Dot Leeder (DL) and Stephen Smith (SS).

1 Apologies for Absence

None.

2 Minutes of Meeting 2 July 2021

Agreed to be a true record.

3 Matters Arising from the Minutes

- 3.1 **New Year's Eve** – MJ reported that the entertainment was still to confirm, but she was hopeful that the event would proceed.
- 3.2 **Floor** - still problems with the floor, DL to chase the contractor. MJ has been attempting to get in touch with contractor to ask if polisher could be used – he has not replied. Rachel has been provided with a can of mark remover.
- 3.3 **Film equipment** – SS reported on session with Jonathon Gooch, where the current equipment was tested. It is possible to provide live streaming, but users would need to provide their own laptop. Other improvements are being undertaken with the assistance of Ed Horne.
- 3.4 **Safeguarding Policy** - DL still needs to talk to Tamzin Garrod. DL reported that the local benefice now has a safeguarding officer and would be approached for possible assistance.
- 3.5 **Section 106 application** – Breckland Council has been in touch suggesting an increase in the bid to use all the available funding. Agreed to add a football to the bid.
- 3.6 **Play area** – the play area is now open. A bid for a new roundabout has been included in the 106 applications. A grant of £1,500 from the Garvestone Trust has been offered towards this equipment.

4. Financial Report

Final figures are not available as they do not balance. SS to check.

The AGM date was set for Friday 22 October 2021 at 7 pm in the Hall.

5. Play Area

DL reported on actions taken since the RoSPA report. The Balance beams should have been tightened by now, but we need a notice saying, "No Kite Flying."

6. Hall Gardens

Agreed to ask Gerald for quote to remove bushes and shrubs.

7. Poultry Club

Outstanding.

8. Notice Boards

DL reported that she had a lead for grants for notice boards. She will follow up.

9. Outside Lights

One needs a bulb replacing, but there is a dearth of lights on eastern aspect. The spare PIR, currently over the redundant key safe will be moved over the hall main entrance and a similar light to be placed by rear fire door. It was also agreed to put 3 solar PIR lights down the school side of the hall.

10. New Tables

There is a need for replacement table clothes – agree.

11. Open Space

Ideas for renting out the space need to be considered by the whole membership.

12. Any Other Business

12.1 School - the school has applied for permission to build 2 new replacement classrooms. The meeting was concerned to note the inaccuracies in the plans submitted to Breckland Council. Comments were made on the Breckland Planning Portal. The Parish Council has noted similarly.

12.2 Waste Bins - no longer required contractors to be asked for third time to remove.

12.3 Bowls Club - as the grass trimmings have been dumped where the fence needs to be erected, they have been asked to clear the space. The Bowls Club has been presented with electricity and water bills for the past 2 years.

12.4 Maintenance – door frame to storage area needs repairs. Agreed.

12.5 Signage - has seen signs that could be useful for advertising the film shows and has requested a quote.

Stephen Smith

Garvestone 11 November 2021