

**Garvestone Village Hall (New Build) Ltd**  
**Company No 6847924 Charity No 1148395**  
**Annual General Meeting**  
**Friday 22 October 2021**

**Minutes**

**Present:** Ruth Gooch, Jonathan Gooch, Rob Fielding, Marge Fielding, Tamzin Garrod, James Garrod, Tim Weatherstone, Judith Dobson, Stephen Smith (Chairman), Margaret Jennings, Dot Leeder, Andrew Blake.

**1. Welcome & Introduction**

The Chairman opened the meeting at 19.06, welcoming all present. He said that he wished to have a short, formal meeting, with an opportunity for general discussions later in the evening.

**2. Apologies for Absence**

Apologies were received from Liz Buckley and Michael Garrod.

**3. Minutes of last AGM held 22 October 2021**

These were agreed to be a true record and were signed by the Chairman.

**4. Matters Arising from the Minutes**

There were no matters arising.

**5. Trustees Report**

The Chairman reported that the outcome had been better than could have been expected with the lockdown. The Company had received Government grants through Breckland Council which enabled all bills to be paid and allowed resources to be maintained.

**6. Financial Statements for the year to 31 March 2021**

These are the last accounts to be prepared by retiring Treasurer Liz Buckley and were presented by the Chairman. During the year, the charity's source of donated income came from Garvestone Charity Trust to repay a previous loan and two grants from Breckland Council for support during the pandemic plus one unspecified other amounting to £35,743 (2020: £600).

Income generated by charitable activities is from fees for the hire of the village hall which were minimal this year with no event income amounting to £583 (2020: £17,408). Income generated from renewable technologies is set against imported electricity costs.

Expenditure is almost exclusively for charitable activities including the cost of replacements and general running costs. Other expenditure represents interest and capital repayments on the loan from ACRE which is being repaid over 8 years.

Total income amounted to £36,351 (2020: £19,538). Expenditure on charitable activities includes depreciation on fixed assets and net income/expenditure after all costs was £2,251 (2020: -£20,660).

The Chairman signed the report.

**7. Appointment of Directors and Company Secretary**

7.1 1. Dot Leeder stands down in rotation and offers herself for re-election. Re-elected by acclamation.

7.2 Stephen Smith was co-opted by the Board and offers himself for election. Elected by acclamation.

7.3 Andrew Blake offers himself for election as A Director and Company Secretary.  
Elected by acclamation.

7.4 Ruth Gooch offers herself for election. Elected by acclamation.

7.5 Jonathan Gooch offers himself for election. Elected by acclamation.

7.6 To appoint the nominee corporate trustee for The Thuxton & Garvestone Institute. Agreed to delegate to first meeting of new Board in conjunction with the Rector.

## **8. Membership**

It was noted that Michelle Farnon has resigned. The list circulated before the meeting has errors and will be corrected and circulated.

## **9. Review of Policies**

The Chairman reported that all policies had been updated except for Safeguarding. It was agreed that Dot Leeder and Tamzin Garrod would seek update training, and that Tim Weatherstone would approach the Benefice Safeguarding lead.

The meeting agreed that the Board should receive delegated authority but that any changes would be reported at the quarterly meetings.

The Chairman thanked all present and closed the meeting at 19.25.