

Garvestone Village Hall (New Build) Ltd

Meeting of Directors

Report of Meeting held Friday 2 July 2021 10.30 am at Garvestone Village Hall

Present: Directors: Margaret Jennings (MJ), Stephen Smith (SS).

1 Apologies for Absence

Dot Leeder.

2 Minutes of Meeting 9 April 2021

Agreed to be a true record.

3 Matters Arising from the Minutes

3.1 Bookings – MJ reports that a new system has been agreed with the school where proposed sessions are reserved, but if there is a firm booking from another hirer school told that session not available.

3.2 New Year's Eve – awaiting confirmation from the entertainment.

3.3 Floor – contractors have been messaged, but not hopeful of a useful response. The school need to reinforce wearing of white soled shoes. The contractor will be asked if an electric polisher might assist. **ACTION MJ.**

3.4 Film equipment – SS reported that the new amplifier is now in the hall. He will talk to Colin about the other proposed equipment. **ACTION SS.**

3.5 Bowls club – it appears that the current bowls club has not been charged for wate or electricity. Regular meter readings are now being taken. Apparently, they pay bills, including rental, at the end of the season. It was agreed that the lease needs reviewing. **ACTION MJ to send copy of lease to SS.**

4 Distribution of Minutes

Agreed that approved minutes should be available through the website. **ACTION SS.**

5 Financial Report

MJ still awaits access to the bank account. She reported that since April lettings have totalled £1,861 and cheques issued £2,993.18. SS reported that bank balance on 30 June was £35,140.

6 Hall reopening

Subject to government announcement.

7 Consideration of terms, conditions and policies

All adopted with exception of Safeguarding.

8 Play area

Council play areas may open, but private facilities must provide disinfectants after use. This not practicable.

9 Open space

Section 106 application requires input from the police. MJ will follow up. She has also requested advice from Breckland Council whether planning permission is required.

10 Any Other Business

- 10.1 **Dog poo bins** – these have now been removed. Need notice on website pointing dog owners to bin at entrance.
- 10.2 **Notice boards** – need small board for hall wall and 2 large ones for roadside. SS to investigate prices and Lottery Fund grants.
- 10.3 **Table tennis** – whilst there are some problems with amount of their equipment, agreed that the situation will be monitored.
- 10.4 **Drainage** – the car park floods because the surface has been impacted. Need to consider whether to dig up, loosen or new drainage.
- 10.5 **Platinum Jubilee** – SS reported that the Parish Council is expecting to organise an event. The dates on the hall calendar need updating to reflect the actual Bank Holidays.
- 10.6 **Fencing** – the actual position of the fence vis a vis the hedge needs to be considered. (Note: after the meeting, a site visit took place, and it appears that the only sensible option is inside the bowling green fence. There is a lot of grass cutting, etc that will need to be cleared.)

Stephen E Smith
Garvestone
14 July 2021.