

Thuxton & Garvestone Village Hall

Directors' Board Meeting

Monday 22nd April 2024 at 7 pm

Approved Minutes

Present: Stephen Smith (chair) (SS), Andrew Blake (AB), Jon Gooch (JG), Ruth Gooch (RG), Kerry Collinson (KC), Dot Leeder (DL)

1. Apologies there were none

2. Minutes of meeting of 4th March 2024

3. Matters arising not elsewhere on the Agenda

Water and electricity readings have been agreed between AB and Michael
AB has talked with Breckland re a Direct Debit

4. Bookings

4.1 Hall Capacity - JG will talk to Richard Elliott, and KC to David Collinson; AB to email CAN

4.2 Dance on 1st June - tasks to plan. Bar is staffed; RG and KC are providing food; the junior Garrods will be asked to do the raffle. Who has books of tickets? KC to ask Hazel. Washing up? Band will be paid 275

4.3 Bar staffing rota is looking better but more volunteers required; do we need to use the keysafe? (if so, we have lost the code; DL will get more keys cut)

4.4 Short mat bowls and table tennis on Thursdays has finished till September
Bowls end of season 1st September

5. Finance

5.1 As of 10 am on 22.04.24, the current account stands at 17,895.51.

5.2 Preliminary assessment of tax year 2023-24: AB to meet with JG to discuss current ledger software

5.3 Unity Bank account: We have had our first poor experience with the bank, over a credit card application. It's hard to see how we can progress this. DD accounts with local brewers will obviate some of the need for the card

5.4 New Companies House requirements in future, the use of approved accounting software will be necessary (and fees will increase x4)

5.4 Outstanding debts (taekwondo) AB to provide statements to DL and RG. DL to ring one more time and ask for an address to send statement.

6. E-on account: possible replacements JG has had quotes from Energy Prices Direct, Charities Buying Group etc; prices are currently going down. Octopus is cheapest but has big standing charge: 2-year is best, agreed. AB to fill in form

7. Film Night and Moviola It was agreed to look at any possible alternatives there might be

8. Members' Meetings, including AGM dates needed The next Village hall Members' meeting will be on 20th June 7 pm; the AGM is scheduled for October 25th 2024 at 7 pm

9. Group News advert – We will advertise ¼ page (in September) rather than just in the news section

10. Maintenance Issues

8.1 Ground Source Heating System maintenance – Miller installations agreed, no start date but probably June

8.2 Playground repairs and funding – sec. 106 money is still available; the area needs benches for parents; JG talking with Rundells (Roar technical staff) as there is no need to use the ROSPA-franchised firm which has quoted/reported (to parish council) Parental fundraising is possible.

8.3 Open Space nets and pathway The nets are still there, JG has talked with Michael Garrod about trimming later in the year, and will do so again. Meanwhile the goal nets are sagging, and rugby post holes need filling.

8.4 Front Door security JG has talked with Sherlock door fitters; there's no proper 5 lever lock. But that needs keys ... another key safe. What is the actual risk?

11. AOB

11.1 Ace Fire are due to look at fire extinguishers. New one at bottom of stairs

11.2 SS has parish clerk's response re village hall shop, our job, sent email

11.3 George Freeman MP will attend a future parish council meeting

11.4 Plastic glasses have been ordered for outside use (re-usable)

11.5 We have been donated a dart board

11.6 Pizza Fridays are to begin on some pub nights, the first will be on Friday 7th June

11.7 The Internet box uses very little electricity

11.8 Antony has started to sort the disabled loo lighting

12. Date of Next Meeting 13th June 2024 at 7 pm