

Draft minutes of a meeting of the Garveston(e) Village Hall Committee at 10.30 am on Friday 12th November.

Present Andrew Blake, Stephen Smith, Jonathan and Ruth Gooch, Dot Leeder, Margaret Jennings

Agenda

1 Apologies for absence *none*

2 Minutes of the last meeting, held on 16th September 2021 *agreed*

3 Matters Arising not covered elsewhere on the Agenda

New Years Eve event *is a go – 60s disco*

Hall Floor water damage *has been repaired*

Ditto Scuffs *not so*

Re-emulsion of lower half of walls also needed at some point

Safeguarding policy -*Tamsin and Dot will train online, we need an alternative*

Notice board funding, *DL to apply*

School took notice of our complaint and submitted a successful application

Waste bins *have gone*

Bowls club *has paid*

Door frame to storage area *has been repaired*

Signage signs *have been made*

4 Consideration of Minutes of recent AGMs for Garvestone Village Hall and Thuxton and Garvestone Institute

agreed

5 Banking Arrangements

currently 3 signatories

AB to be added, and RG

6 Email chain re Section 106 money

We can start spending the money next Thursday (18th)

SS to ask MG for 1500, perhaps for bench

7 List of Members

Noted – DL to liaise with charity commission

Discussion of use of Garvestone Village Hall email: *we need addresses as directors, JG to investigate*

8 Items for Update and brief discussion:

- Outside lights *should have gone up yesterday; will tomorrow at 10 am*
- Signs - car park *nearly all up*
- Car park - concrete – *disabled parking will be concreted tomorrow*

- Stone: *we need 20 tons, prices range from 1848 (natural?) to 660 (crushed). The latter to be ordered by M. Drainage to be inspected*
- MW Recently visited solicitors - Land registry *current plan needed to determine boundaries – MW to request; do we need to update Indemnity policy for this building re the original deeds? - DL to search*
- Licence for car parking - residents. *There are signs for each bungalow. DL to liaise with council. M suggests number plate to identify space; to write to residents renewing the license*
- Discussion of school's license to park during school term. *There was once a reciprocal arrangement – DL to contact Norfolk CC and email the rest of us*
- Bottle Bank – *MW wants to resite bottle bank, which will free up a parking space. Will get price for concreting the area*
- Store – *can't get shed door open. WD40 needed? then remove bench*
- Kitchen MW looking for price for stainless steel equipment
- Cleaning cupboard *now has more storage space*
- Film Night signs *where can we put them now 30 mph poles have gone?*
- Gardener coming tomorrow – *find him some work. How to pay?*
- Discussion of possible use of contract cleaners, *MW to get prices*
- Returns to company house *Done, and all have been added as directors*
- Service heat pump *MW waiting for phone call*
- AGM minutes. *To add to website as drafts yes*
- Auditors / Independent Examiner? *No need*
- Meeting dates for Directors and Members *in principle: quarterly members meeting, six weekly for directors*
- Chairs and tables – *see store shed; tablecloths? Covers in Fablon, people can bring their own for anything more posh – ditto tea towels.*
- Signs. *QEII Field sign to be washed*
- Post Office mention in Group News? *MW to do a what's on in Garvestone*
- Audio Visual improvements including sound damping - *plug above projector to be fitted, with HDMI fitted in cupboard – with key code not key. Discussion of sound damping*
- Wall lights – *prices being sought?*
- Poultry Club - *report back; no decision so on back burner*

9 AOB

- Hire rates: *we have been charging too little. And we will charge extra 15 per session for kitchen*
- Foster service want to hire meeting room. *Rope ladder or other fire precaution? Investigate further*
- Comparison of local prices for next meeting
- Separate meeting for TGI to be held
- Frances no longer parish clerk, new clerk doesn't want information in public domain, *so can they use this address? Yes, put in a post box*

10 Date of Next Meeting *17th December at 10.30*