

GARVESTONE AND THUXTON VILLAGE HALL

Booking Form - weekly bookings

Full name of Hirer:

Organisation: (optional)

Address 1:

Post town and code:

Telephone:

Email:

WEEKLY BOOKINGS for 2011 (Hirer must be aged 25 years or older)

Please note that for bookings of two or more hours, one hour will be allowed free of charge for preparation and clearing up. **Please do not include this in your start - end times.**

Facilities:	Main Hall	Meeting room	Open space	Post Office
(tick requirements)				
Booking details:	Day 1:	Day 2:	Day 3:	Date Period:
Each week:				From:
Start - End times:				To:

Any dates **not** required in this period:

Purpose of Hiring:

Public, private or for members?

Not for profit, or commercial?

If commercial, do you have public liability and employer's liability insurance?

By signing this form, the Hirer accepts and agrees to the Standard Conditions of Hire, and payment of the appropriate fee.

Signature of Hirer:

Date:

After completing this form, print it and post (enclosing a S.A.E.) to:
Mrs.J.Bryant, Meadowsweet, Dereham Road, Garvestone, Norwich NR9 4QT.

Your booking will be confirmed by email or post.