



## Garvestone Village Hall (New Build) Ltd.

### Child Protection & Vulnerable Adult Policy

**The Lead Child Protection/Vulnerable Adult Officer is:**

**Rob Summerfield** 07899957542

**Deputy Child Protection Officer is:**

**Dot Leeder** 01362 850358

**We recognise** that the welfare of children, young people and vulnerable adults is paramount and that they have equal rights of protection. We all have a duty of care when they are in our charge and will do everything we can to provide a safe environment whilst they attend our activities.

**Children** under the age of eighteen attending public or private events in the village hall should be accompanied by a parent or responsible adult at all times. The use of the children's play area facilities without supervision is at the discretion of the parents or carers. **Children** between the ages of sixteen to eighteen attending public or private events in the village hall may attend without supervision at the discretion of the parents or carers provided that written consent is presented and the conditions set out below are followed.

**Each user group** involving children under the age of eighteen must either be accompanied by a parent/carer, or a Deputy Child Protection Officer appointed to that group plus one other responsible adult. Volunteers must have CRB clearance.

**We will:**

- treat all children and young people with respect and celebrate their achievements
- carefully recruit and select adults whether paid or unpaid
- respond to concerns and allegations appropriately

**When there are concerns** about the welfare of any child/young person, *all adults* in our organisation are expected to share those concerns with the Lead Child Protection Officer.

**S/He is responsible for:**

- monitoring & recording concerns
- making referrals to social care services without delay
- liaison with other agencies
- arranging for staff training

**Confidentiality:**

- In cases of disclosure of abuse by children, young people, parents or carers, we are obliged to share the information with the lead child protection officer who may have to refer our concerns to social services, or police in an emergency.

**Staff allegations:**

- Concerns about the behaviour of adult/s in the organisation will be referred without delay to the Lead Child Protection Officer. In the rare situation of concerns about the Lead Child Protection Officer, it is important to refer to the Deputy Officer.

**This policy** will be reviewed annually at the A.G.M. Next review October 2012.